

# FREEDOM OF INFORMATION REQUEST FORM



Please note that:

- A \$5.00 application fee is required for all requests.
- If the record is routine disclosure, you do not require to complete a request. Please first contact that department to see if that is the case.
- You must provide proof of identity prior to being given access to records.

**Request for:**

- ☒ Access to General Records  
☐ Access to Own Personal Information  
☐ Correction to Own Personal Information

**Name of Institution request made to:**

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON P9A 3P9  
Attention: Office of the Clerk

If request is for access to, or correction of, own personal information records, please complete:

Last name appearing on records: ☐ Same as below ☐ Other: \_\_\_\_\_

First Name: Douglas Middle: W. Last: Judson

Address Line 1: 700 Victoria Avenue Address Line 2: \_\_\_\_\_  
Town/City: Fort Frances Province: Ontario Postal Code: P9A 2C8

Primary Phone: 807-861-3684 Secondary Phone: \_\_\_\_\_  
Email: doug@judsonhowie.ca


Detailed description of requested records, personal information, or personal information to be corrected. (If you are requesting access to, or correction of, your personal information, please identify the personal information bank or record containing the personal information if known).

Please see the specifics of the request attached hereto as Schedule "A".

**Note:** If you are requesting a correction of personal information, please indicate the desired correction, and if appropriate, attach any supporting documentation. You will be notified if the correction is not made and you may require that a statement of disagreement be attached to your personal information.

**Preferred method of  
access to records:**

- ☐ Examine Original  
☐ Receive Copy In-Person  
☐ Receive Copy by Mail  
☒ Receive Copy by Email  
☐ Receive Copy on Data Stick  
(Requestor's expense)

  
Requestor Signature

June 17/2025  
Date

Please be aware of the following in regards to costs:

- \$7.50 for each 15 minutes spent by any person in retrieving the records.
- \$0.20 per page for photocopies and computer printouts.
- \$7.50 for each 15 minutes spent in preparing a record for disclosure, including severing part of a record.
- The costs, including computer costs, that the Town incurs in locating, retrieving, processing, and copying the record if those costs are specified in an invoice that the institution has received.
- \$15 for each 15 minutes spent by any person in developing a computer program or other method of producing the personal information requested from machine readable record.
- May apply shipping costs (if applicable).
- The Head shall, before giving access to a record, give the person requesting access a reasonable estimate of any amount that will be required to be paid under this Act that is over \$25.00.
- If the Head estimates an amount payable to be \$100 or more, they may require the person to pay a deposit equal to 50% of the estimate prior to take any further steps to respond to the request.

**For Institution Use Only**

Date Received:	Request Number:	Comments:
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Personal Information contained on this form is collected pursuant to the Freedom of Information and Protection of Privacy Act/Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of responding to this Freedom of Information request. Questions about this collection should be directed to the MFIPPA Head: Municipal Clerk, Town of Fort Frances, 320 Portage Avenue, Fort Frances, ON P9A 3P9. (807) 274-5323 x1212.

## SCHEDULE "A"

For the purpose of this request, "**Fees Paid**" shall mean legal and professional services fees and other disbursements and out-of-pocket costs, expenses, and accounts paid (or incurred but not yet paid) by the Corporation of the Town of Fort Frances (the "**municipality**") relating to the litigation surrounding the Point Park, including the legal proceedings under court file numbers CV-98-0910 (the "**two-chain litigation**") and CV-98-0743 (known as the "**park litigation**") and related negotiations.

Please provide the following:

1. The total Fees Paid from 1998 onward;
2. The total Fees Paid in each year starting in 1998;
3. The total Fees Paid, broken down between the two-chain litigation and the park litigation;
4. The total Fees Paid, broken down for each law firm or law office, professional service provider, consultant retained, or other vendor or supplier to the municipality, from 1998 onward (i.e., a total per vendor, not broken out by year);
5. The total Fees Paid in relation to the publicly-distributed brochure about the municipality's case regarding the Point Park from about 2017;
6. The total paid by the municipality in costs to the other parties in relation to the municipality's unsuccessful motion to compel answers to questions on affidavit cross-examinations (the decision of which was released on January 8, 2024 and is cited as 2024 ONSC 172); and
7. The total in costs awarded to and recovered by the municipality from the other parties in the litigation.

To be clear, the request is not for privileged and confidential documents. The request is only for the amounts spent by the municipality.